



# GOODNA STATE SCHOOL

## YEAR 1 REQUIREMENTS 2017

This is a list of the basic requirements needed by your child to begin the new school year. This list has been carefully prepared by the teachers with specific items listed. By obtaining your pre-pack requirement through our supplier Olympia Office Products, you will obtain exactly the correct items required (saving you time and money).

You may place your order in either of the following ways.

**Manual School Order:** Hand in to School office with payment by **9<sup>th</sup> December 2016**.

Please note that manual order payments can **ONLY** be made by cash, credit card or cheque/money order. **NO EFT** Payments are available at the school for booklists.

**Website:** [www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au) **ON LINE ORDERING AVAILABLE FROM 15<sup>TH</sup> NOVEMBER 2016**

- Click on School Lists - you will need to register. Once you have registered a return email will be sent immediately back to you accepting the username and password you have selected. Click on the school lists.
- Please note that you need to **click on the + symbol** beside each item to open that item.
- Click on Primary.
- Click on Goodna State School. You will then need to enter a password. **PASSWORD is GSS2017**
- Click on your relevant grade and commence your booklist order. Once you have completed your booklist order, you can add another booklist by clicking on book lists again and add another year level.
- When at the checkout you must select either a Home Delivery, Goodna State School Pick Up or Olympia Office Products pick up option.

### **Online ordering is to be completed by Friday 16<sup>th</sup> December 2016**

Orders can be placed after this date for home delivery or collection from Olympia Office Products. However, they will be packed after orders that have been placed on time have been completed.

**Home Delivery** has been subsidised by Olympia Office Products and is available at a small cost of **\$7.50 per DELIVERY ADDRESS** (regardless of the number of packs delivered). Please ensure all your family orders are placed **TOGETHER**, otherwise you will be charged for each pack. We **DO NOT** phone prior to delivery. If you are not home your order will be left in a safe dry place. Alternatively, you may choose to have your order delivered to your work address. **We do not deliver to P.O. Boxes.**

**Pick Up – Olympia Office Products (No delivery fee)** of orders is also available. You must wait until you receive an email or phone call from Olympia Office Products to advise you that your order is ready. Pick up is only available from Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains from Monday to Friday between 9.00am and 4.00pm once you have been advised that it is ready for collection.

**Pick Up – Goodna State School (No delivery fee)** of orders is also available. You can collect your order from school on **WEDNESDAY 20<sup>TH</sup> AND THURSDAY 21<sup>ST</sup> JANUARY 2017 only**. Collection times will be advised by school notice.

**OLYMPIA  
OFFICE PRODUCTS**

**[www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au)**

Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains, Qld 4103 Ph: (07) 3275 1122, Fax: (07) 3275 1120,  
E-mail: [sales@olympiaonline.com.au](mailto:sales@olympiaonline.com.au) Web: [www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au)

**Office Hours: Monday to Friday 8.30am – 4.45pm. Christmas Office Closures: 24<sup>th</sup> December 2016 to 3<sup>rd</sup> January 2017**  
**Orders may still be placed online over this period and will be actioned upon return.**

(Student Copy – Keep for your records)

## **GOODNA STATE SCHOOL**

### **YEAR 1 BOOK LIST 2017**

| <b>QTY<br/>REQ</b> | <b>QTY<br/>ORD</b> | <b>DESCRIPTION</b>   | <b>PRICE<br/>EACH</b> | <b>TOTAL<br/>PRICE</b> |
|--------------------|--------------------|--|-----------------------|------------------------|
| 1                  |                    | <b>YEAR 1 BOOKPACK 2017</b><br>This pack contains the following items:<br>Qty 2 1 Hole Aluminium Sharpener<br>Qty 2 Pencil Coloured Texta (Pack 12)<br>Qty 4 Eraser Celco Maxi<br>Qty 1 Exercise Book Olympic A4 48 Page<br>Qty 5 Exercise Book Olympic Year 1 48 Page<br>Qty 1 Exercise Book A4 18mm Solid Ruled 48 Page<br>Qty 1 Osmer 130mm Comfort Grip Orange Handle Scissors<br>Qty 4 Osmer White Glue Stick 40gm<br>Qty 2 Whiteboard Markers – 4 Colour Wallet<br>Qty 2 Pencil Lead Staedtler Natural 130HB Box 12<br>Qty 2 Plastic Document Wallet Velcro Closure<br>Qty 1 Ruler 30cm Wooden Unpolished<br>Qty 6 Scrap Book Olympic Aussie Animals 64 page<br>Qty 1 Pencil Case<br>Qty 1 Tissues (Box 180) | \$65.00               |                        |

**Order Total \$**

**PLEASE COMPLETE THE ABOVE ORDER FORM AND RETURN IT TO THE SCHOOL  
BY :- FRIDAY 9<sup>th</sup> DECEMBER 2016**

**HOME DELIVERY IS AVAILABLE – DETAILS ARE ON THE BACK OF THIS ORDER FORM**

*Additional Items or Specifications required by your child but not supplied in this ordering system.*

1 x Sun Safe Swim Shirt (Named)

Please bring all supplies on the first day

**ORDER FORM**  
(Detach & Return this side)

**GOODNA STATE SCHOOL**

**STUDENT NAME** \_\_\_\_\_  Boy  Girl  
(Please Tick One)

**STREET** \_\_\_\_\_ **TELEPHONE** \_\_\_\_\_

**SUBURB/TOWN** \_\_\_\_\_ **POSTCODE** \_\_\_\_\_

**YEAR 1 BOOK LIST 2017**

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Please  
Tick  **Prepaid  
Home Delivery**

Please  
Tick  **Prepaid  
School Pick-up Order**

Please  
Tick  **Prepaid  
Olympia Store Pick Up**

### METHOD OF PAYMENT

TICK ..... Money Order enclosed      TICK ..... Credit Card (Please complete next section)  
..... Cheque enclosed                      ..... Cash  
**(Please make all cheques payable to "Olympia Office Products")**

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### HOME DELIVERY

**Delivery Address (if different from home address) .....**  
.....

**Any special delivery instructions: .....**  
.....  
.....(eg. Place to leave order/s if not home, dog problem etc)

**TOTAL OF THIS ORDER:** .....-

NAMES OF ANY OTHER ORDERS PLACED:-

|       |            |       |        |
|-------|------------|-------|--------|
| ..... | Year ..... | Total | .....- |
| ..... | Year ..... | Total | .....- |
| ..... | Year ..... | Total | .....- |

Please staple all of your orders together for ease of processing

**THERE IS A \$7.50 CHARGE PER DELIVERY ADDRESS** .....7.50..

**OVERALL TOTAL** \$.....-

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### CREDIT CARD ORDER

Name of cardholder.....

Address.....Telephone (.....).....

Suburb/Town.....Post Code .....

Ordered By.....

(Delete the one that doesn't apply) Charge my **VISA / MASTERCARD**

CARDHOLDER NUMBER : \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

EXPIRY DATE : \_\_/\_\_      3 DIGIT SECURITY CODE : \_\_\_\_

CARDHOLDER SIGNATURE .....

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