



GOODNA STATE SCHOOL

YEAR 2 REQUIREMENTS 2017

This is a list of the basic requirements needed by your child to begin the new school year. This list has been carefully prepared by the teachers with specific items listed. By obtaining your pre-pack requirement through our supplier Olympia Office Products, you will obtain exactly the correct items required (saving you time and money).

You may place your order in either of the following ways.

Manual School Order: Hand in to School office with payment by **9th December 2016**.

Please note that manual order payments can **ONLY** be made by cash, credit card or cheque/money order. **NO EFT** Payments are available at the school for booklists.

Website: www.olympiaschoolsupplies.com.au **ON LINE ORDERING AVAILABLE FROM 15TH NOVEMBER 2016**

- Click on School Lists - you will need to register. Once you have registered a return email will be sent immediately back to you accepting the username and password you have selected. Click on the school lists.
- Please note that you need to **click on the + symbol** beside each item to open that item.
- Click on Primary.
- Click on Goodna State School. You will then need to enter a password. **PASSWORD is GSS2017**
- Click on your relevant grade and commence your booklist order. Once you have completed your booklist order, you can add another booklist by clicking on book lists again and add another year level.
- When at the checkout you must select either a Home Delivery, Goodna State School Pick Up or Olympia Office Products pick up option.

Online ordering is to be completed by Friday 16th December 2016

Orders can be placed after this date for home delivery or collection from Olympia Office Products. However, they will be packed after orders that have been placed on time have been completed.

Home Delivery has been subsidised by Olympia Office Products and is available at a small cost of **\$7.50 per DELIVERY ADDRESS** (regardless of the number of packs delivered). Please ensure all your family orders are placed **TOGETHER**, otherwise you will be charged for each pack. We **DO NOT** phone prior to delivery. If you are not home your order will be left in a safe dry place. Alternatively, you may choose to have your order delivered to your work address. **We do not deliver to P.O. Boxes.**

Pick Up – Olympia Office Products (No delivery fee) of orders is also available. You must wait until you receive an email or phone call from Olympia Office Products to advise you that your order is ready. Pick up is only available from Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains from Monday to Friday between 9.00am and 4.00pm once you have been advised that it is ready for collection.

Pick Up – Goodna State School (No delivery fee) of orders is also available. You can collect your order from school on **WEDNESDAY 20TH AND THURSDAY 21ST JANUARY 2017 only**. Collection times will be advised by school notice.

OLYMPIA
OFFICE PRODUCTS

www.olympiaschoolsupplies.com.au

Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains, Qld 4103 Ph: (07) 3275 1122, Fax: (07) 3275 1120,

E-mail: sales@olympiaonline.com.au Web: www.olympiaschoolsupplies.com.au

Office Hours: Monday to Friday 8.30am – 4.45pm. Christmas Office Closures: 24th December 2016 to 3rd January 2017
Orders may still be placed online over this period and will be actioned upon return.

(Student Copy – Keep for your records)

GOODNA STATE SCHOOL

YEAR 2 BOOK LIST 2017

QTY REQ	QTY ORD	DESCRIPTION	PRICE EACH	TOTAL PRICE
1		YEAR 2 BOOKPACK 2017 This pack contains the following items: Qty 2 1 Hole Aluminium Sharpener Qty 12 Exercise Book Olympic A4 Year 2 48 Page Qty 2 Crayons Texta Zoom Twist 12's Qty 3 Eraser Celco Maxi Qty 1 Osmer 130mm Comfort Grip Orange Handle Scissors Qty 2 Osmer White Glue Stick 40gm Qty 2 Whiteboard Markers – 4 Colour Wallet Qty 2 Pencil Lead Staedtler Natural 130HB Box 12 Qty 1 Plastic Document Wallet Velcro Closure Qty 1 Ruler 30cm Wooden Unpolished Qty 4 Scrap Book Olympic Aussie Animals 64 page Qty 1 Pencil Case Qty 1 Earbud Earphones Qty 1 Tissues (Box 180)	\$70.00	

Order Total \$

**PLEASE COMPLETE THE ABOVE ORDER FORM AND RETURN IT TO THE SCHOOL
BY :- FRIDAY 9th DECEMBER 2016**

HOME DELIVERY IS AVAILABLE – DETAILS ARE ON THE BACK OF THIS ORDER FORM

Additional Items or Specifications required by your child but not supplied in this ordering system.

1 x Sun Safe Swim Shirt (Named)

Please bring all supplies on the first day

ORDER FORM
(Detach & Return this side)

GOODNA STATE SCHOOL

STUDENT NAME _____ Boy Girl
(Please Tick One)

STREET _____ **TELEPHONE** _____

SUBURB/TOWN _____ **POSTCODE** _____

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Please Tick **Prepaid Home Delivery**

Please Tick **Prepaid School Pick-up Order**

Please Tick **Prepaid Olympia Store Pick Up**

METHOD OF PAYMENT

TICK Money Order enclosed TICK Credit Card (Please complete next section)
..... Cheque enclosed Cash
(Please make all cheques payable to "Olympia Office Products")

HOME DELIVERY

Delivery Address (if different from home address)
.....

Any special delivery instructions:
.....
.....(eg. Place to leave order/s if not home, dog problem etc)

TOTAL OF THIS ORDER:

NAMES OF ANY OTHER ORDERS PLACED:-

.....	Year	Total
.....	Year	Total
.....	Year	Total

Please staple all of your orders together for ease of processing

THERE IS A \$7.50 CHARGE PER DELIVERY ADDRESS7.50..

OVERALL TOTAL \$.....-

CREDIT CARD ORDER

Name of cardholder

Address.....Telephone (.....)

Suburb/Town.....Post Code

Ordered By.....

(Delete the one that doesn't apply) Charge my **VISA / MASTERCARD**

CARDHOLDER NUMBER : ____/____/____/____

EXPIRY DATE : __/__ 3 DIGIT SECURITY CODE : ____

CARDHOLDER SIGNATURE
